

BOROUGH OF WATCHUNG
15 Mountain Boulevard
Watchung, NJ 07069
TEL (908)756-0080 FAX (908)757-7027

PURCHASE ORDER	
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.	
NO.	10-00100

ORDER DATE: 01/06/10
 REQUISITION NO:
 DELIVERY DATE:
 STATE CONTRACT:
 ACCOUNT NUM:

PAYMENT RECORD	
CHECK NO.	17810
DATE PAID	8/19/10

SHIP TO	
	VENDOR #: STAPL
VENDOR	STAPLES BUSINESS ADVANTAGE
	45 EAST WESLEY STREET
	NJS GOVERNMENT TEAM
	S. HACKENSACK, NJ 07606-1498

NOTICE: TAX ID #22-6002382 - TAX EXEMPT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	COPY PAPER	0-01- -120-228	85.2600	85.26
1.00	toner	0-01- -120-228	109.6000	109.60
1.00	toner cartridge canon 106	0-01- -185-228	218.6400	218.64
1.00	pens	0-01- -130-227	5.4300	5.43
		Office Supplies & Materials		
			TOTAL	418.93

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>X</p> <p>VENDOR SIGN HERE</p> <p>OFFICIAL POSITION DATE</p> <p>TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>DEPT. HEAD DATE</p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:</p> <p>BOROUGH OF WATCHUNG 15 Mountain Boulevard Watchung, NJ 07069</p>	<p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW.</p> <p>ADMINISTRATOR</p> <p>COUNCIL</p>

STAPLES

INVOICE DATE	CUSTOMER	INVOICE NUMBER
7/27/10	NYC 1003885	3139781444
PLEASE PAY BY	TERMS	AMOUNT DUE
9/25/10	Net 60 Days	418.93

INVOICE

Staples Advantage

Federal ID #:04-3390816

Bill To:

BORO OF WATCHUNG
ATTN: ACCOUNTS PAYABLE
15 MOUNTAIN BLVD
WATCHUNG, NJ 07060

Ship To:

BORO OF WATCHUNG
ATTN: BILL HANCE
15 MOUNTAIN BLVD
WATCHUNG, NJ 07060

Bill to Account: 101248

Ship to Account: 1019

Budget Ctr:
P O Number: 10-00100
Ordered by: BILL HANCE

Release:
Job:

Invoice Number: 3139781444
Order: 7064664176-000-001
Order Date: 7/26/10

Order			Order	B/O	Unit	Ship	Unit	Extended
Line	Item Number	Description	Qty	Qty	Meas	Qty	Price	Price
1	791388	SEB REMAN TONER CANON 106	2		EA	2	109.32	218.64
2	791342	SEB REMAN TONER HP 53X HY	1		EA	1	109.60	109.60
3	495366	BIC VELOCITY RET BLUE	1		DZ	1	5.43	5.43
4	620014	SPLS 8.5X11 100% REC COPY CS	2		CT	2	42.63	85.26
Freight:			.00					
Tax: (.0000 %)								
			.00					
Sub-Total:								418.93
Total:								418.93

Customer Service inquiries # 800-225-1884

Invoice Payment Inquiries 888-753-4107

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Make checks payable to Staples Advantage, Dept NY PO Box 415256, Boston MA 02241-5256