Resolution of

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING EXECUTION OF A MEMORANDUM OF AGREEMENT WITH RUTGERS UNIVERSITY FOR IMPLEMENTATION OF A GREEN INITIATIVE PLAN IN CAMDEN CITY AND GLOUCESTER CITY

#R-10:6-91

WHEREAS, Rutgers University has developed a plan to design and implement rain gardens in Camden City and Gloucester City which are expected to prevent 1 million gallons of stormwater per year from reaching the Delaware No.1 WPCF, thereby reducing treatment and pumping costs correspondingly; and

WHEREAS, implementation of this plan would also reduce the potential of flooding within Camden and Gloucester and/or discharge of combined sewage to the Delaware River and also result in aesthetic benefits for those municipalities; and

WHEREAS, Rutgers proposes to partner with the CCMUA in this effort, with costs not to exceed \$96,000. However, it is expected that the Rutgers-CCMUA green partnership will qualify for grants to partially or fully defray this cost; and

WHEREAS, the Deputy Executive Director recommends this project as a continuation of the CCMUA's environmental initiatives, environmental justice program and as a potential cost saving project as well; and

WHEREAS, the Chief Financial Officer has provided the required Certification of Available Funds.

NOW, THEREFORE BE IT RESOLVED by the CCMUA Board of Commissioners that it authorizes execution of a Memorandum of Agreement with Rutgers University for implementation of a Green Initiative Plan in Camden City and Gloucester City.

ADOPTED: June 21, 2010

Authority Secretary

I hereby certify that the above is a true copy of the resolution adopted by the members of the Camden County Municipal Utilities Authority at a meeting held on June 21, 2010.



CERTIFICATION OF AVAILABLE FUNDS

Pursuant to NJAC 5:30 - 1.10, I hereby certify as follows:

1.	I am the financial officer charged with the responsibility of maintaining the financial records of the CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY.
2.	There are adequate funds to pay for the expenditure authorized by the attached Resolution entitled:
	AUTHORIZING EXECUTION OF A MEMORANDUM OF AGREEMENT WITH
	RUTGERS UNIVERSITY FOR IMPLEMENTATION OF A GREEN INITIATIVE
	PLAN IN CAMDEN CITY AND GLOUCESTER CITY
3.	The line item appropriation of the official budget adopted to the local budget law to which the expenditure will be charged in accordance with the comptroller function is: costs not to exceed \$96,000
	G/L 0150-003/
4.	The funds certified as available for the expenditure authorized by the above Resolution will not be certified as available for any other contract or expenditure.
	J. J. J. Comer
	Chief Financial Officer
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MEMORANDUM OF AGREEMENT BETWEEN THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY (CCMUA) AND RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY FOR GREEN INFRASTRUCTURE EXTENSION SERVICES

This Memorandum of Agreement ("MOA") made this <u>21</u> day of <u>June</u>, Two Thousand and Ten between the Camden County Municipal Utilities Authority ("CCMUA") having offices at 1645 Ferry Avenue, Camden, NJ 08104, and Rutgers, The State University of New Jersey (Rutgers) at 14 College Farm Road, New Brunswick, NJ 08901, witnesseth that:

WHEREAS, CCMUA manages the regional wastewater treatment system that treats sewage discharged every day from properties in Camden County. The Camden County MUA treats 58 million gallons (220 million liters) of sewage per day at its sewage treatment plant, the Delaware No. 1 Water Pollution Control Facility. The CCMUA was created by the Camden County Board of Freeholders in order to bring Camden County into compliance with the Federal Clean Water Act; and

WHEREAS, the CCMUA desires to reduce costs and protect the environment through effective implementation of new information and technology related to best stormwater management practices, and educate and enable user groups to implement these practices known as Green Infrastructure; and

WHEREAS, the CCMUA desires to develop a pilot Green Infrastructure Program in the communities of Camden and Gloucester City to reduce stormwater flows to the treatment plant, minimize flooding, prevent sewer backups into private property, and reduce combined sewer overflows to waterways; and

WHEREAS, Rutgers is a New Jersey institution of higher education with complete capability to support the Green Infrastructure Program assisting the CCMUA in educating constituents, providing training, and establishing a network of community-based organizations to provide capacity for continual growth and expansion of the Green Infrastructure Program, including but not limited to the Scope of Work identified in Exhibit A; and

WHEREAS, the CCMUA will have funding available, on or about 1 July 2010 to support the activities of the Rutgers Cooperative Extension Water Resources Program; and

WHEREAS, the CCMUA desires to enter into a one-year agreement with Rutgers to implement a Green Infrastructure Program in the combined sewer municipalities of Camden City and Gloucester City in order to reduce stormwater discharged to the CCMUA's treatment plant.

NOW THEREFORE, the parties agree and agreed as follows:

1. The CCMUA will implement the Green Infrastructure Program for purposes of piloting a community-based effort in the communities of City of Camden and Gloucester City to reduce stormwater discharge to the combined sewers by one (1) million gallons per year.

- 2. Mr. Andrew H. Kricun, P.E, Deputy Executive Director, will be responsible for coordinating communication among the Water Resources Program and the Water Resources Extension Specialist. Mr. Kricun will also be responsible for ensuring compliance with all CCMUA policies and procedures, including preparation of Extension proposals, preparation of materials, and coordination with regional or local entities. Appropriate logos from CCMUA and Rutgers will appear on all materials published and distributed under this Agreement.
- The CCMUA shall provide the funds to Rutgers to implement its proposal for Green Infrastructure Program services in accordance with the proposal activities and tasks attached hereto as Exhibit A.
- 4. Rutgers will conduct and administer the proposed Green Infrastructure Extension services at a cost not to exceed \$96,000 per year for a one-year period commencing July 1, 2010 and ending June 30, 2011 in accordance with the attached Standard Terms and Conditions. The Rutgers Facilities and Administrative Costs rate will be limited to 10%.
- 5. Dr. Christopher Obropta, Ph.D., P.E., the Water Resources Extension Specialist for Rutgers, will provide oversight and direction for the duration of the proposed project providing the user community with the Green Infrastructure Program services identified in Exhibit A.
- 6. By design, Green Infrastructure extension services will include those tasks, deliverables and schedules listed in Exhibit A, except that flexibility within the approved scope of work is a desirable trait of the program. The Water Resources Program is encouraged to undertake independent but related activities that serve the needs of the user community. All proposed activities will be communicated in advance and approved by the Director, CCMUA.
- 7. This Agreement may not be modified except by written agreement of the parties. This Agreement constitutes the entire understanding of the parties hereto and no other document or agreement or understanding shall control other than this Agreement.
- 8. Either party may terminate this agreement at any time by giving thirty (30) days written notice to the other party when either party determines that it is in its best interest to do so. Rutgers shall, upon receipt of any such notice of termination refrain from incurring any further costs under this Agreement and shall use its best efforts to cancel any commitments made by it prior to receipt of such notice. Such termination shall, however, not effect any commitments which, in the judgment of the CCMUA have properly become legally binding prior to the effective date of termination and which could not reasonably have been rescinded by Rutgers. Any prepaid but unearned funds shall be returned to CCMUA.
- 9. This Agreement will not become binding on any party until it is fully executed by the parties. Such execution may be in counterparts each signed page constituting an original signature.

Date:	Camden County Municipal Utilities Authority
	By Doreen A. Dixon Chairwoman
Date:	Rutgers Cooperative Extension
	Mary Jane Willis Assoc. Director of Rutgers Cooperative Extension, Rutgers University By Chful C. U.A.
	Christopher C. Obropta, Ph.D., P.E. Associate Extension Specialist in Water Resources, Rutgers University
	Sheryl N. Goldberg Director, Office of Research And Sponsored Programs Rutgers University

Camden County Municipal Utilities Authority & Rutgers Cooperative Extension Water Resources Program

Camden City/Gloucester City Green Infrastructure Program

Overview:

The Camden County Municipal Utilities Authority (CCMUA) in partnership with Rutgers Cooperative Extension Water Resources Program proposes to pilot a community-based initiative implementing green infrastructure projects throughout the City of Camden and Gloucester City to reduce impacts to waterways and neighborhoods from combined sewer overflows, flooding, and sewer backups into private properties. The initial target will be to implement pilot rain garden and green infrastructure projects to prevent one (1) million gallons of stormwater from reaching the combined sewers in the City of Camden and Gloucester City. The program will include:

- educating community leaders, businesses, and residents on the benefits and opportunities for green infrastructure projects;
- providing training to local contractors and residents on green infrastructure installation techniques; and
- establishing a network of community-based organizations to provide capacity for continual growth and expansion of the program.

Deliverables:

- City-wide feasibility study for rain garden and green infrastructure programs (rain gardens, rain barrels, water harvesting, pervious paving, etc.)
- Presentations to community leaders and activists within each city neighborhood (conduct 20 targeted neighborhood presentations)
- Green Infrastructure Training/Certification Program for city residents and contractors (conduct 2 training sessions each session to include 1 day of classroom training and 1 day of hands-on demonstration)
- Design and development of 1-2 demonstration rain garden and green infrastructure projects within each city neighborhood (20-40 Projects – Direct Costs for materials, equipment, and contractor services for installation are not included with this scope of work)
- Community-based network to support on-going development and installation of green infrastructure projects
- Work with CCMUA to prepare grant applications, identify corporate sponsorships, and secure cost-share funding for green infrastructure projects

EXHIBIT A May 27, 2010

Project Budget Rutgers Cooperative Extension Water Resources Program:

Costs will not exceed \$96,000 for one year (12 months) of staff funding and technical support to develop and implement the proposed program in partnership with CCMUA.

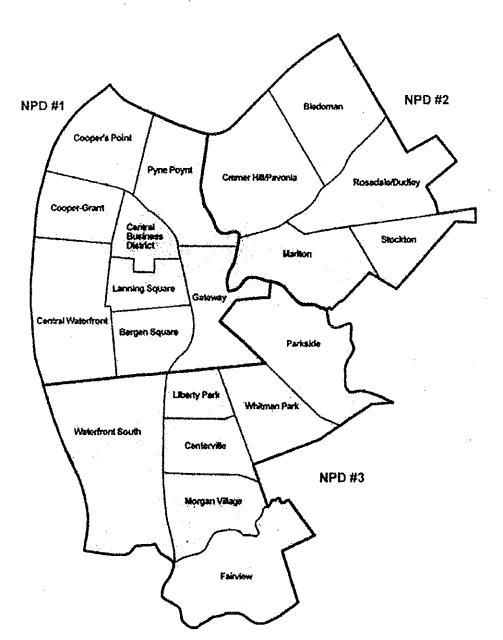
Budget Summary

CATEGORY	TOTAL
Personnel Salary and Wages	\$63,000
Fringe Benefits	\$19,103
Computer/Office Supplies	\$550
Project Supplies	\$3,000
Travel	\$1,600
Rutgers Administrative Costs (10%)	\$8,725
PROJECT TOTAL	\$95,978

Construction and Installation Costs:

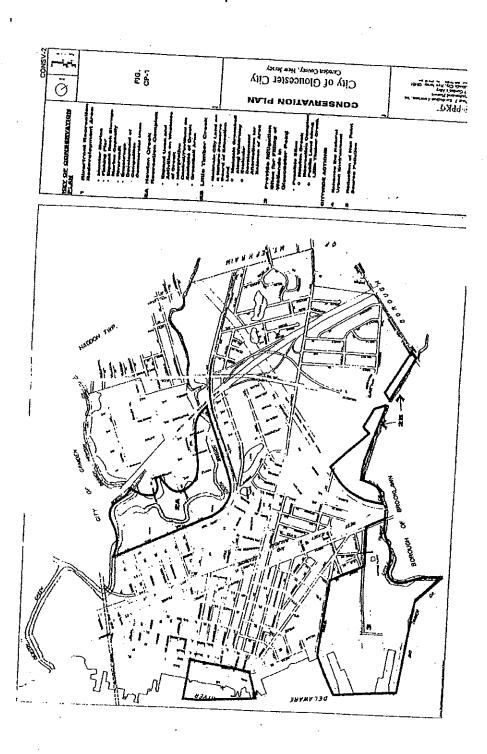
Implementation of the 20-49 pilot Green Infrastructure projects is estimated to cost approximately \$30,000 - \$50,000. Rutgers Cooperative Extension Water Resources Program will work closely with CCMUA to identify sources of funding for implementation of pilot projects during the first year of the program.

Camden City



Neighborhoods in Planning Districts

Gloucester City



CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

Vendor involce
Certification (emount,
signed, notarized)
PO - graen copy (item
received)
Requisition

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VOUCHER FORM

Executive Director / Chief Engineer

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RUTGERS

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DIVISION OF GRANT and CONTRACT ACCOUNTING
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY
3 RUTGERS PLAZA, ASB III
NEW BRUNSWICK, NJ 08901

Phone: 732-932-0165 Faz: 732-937-0182

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Camden NJ 08101							_	Project Period		10-08/31/2011
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Facilities & Admin Costs		8,725.00		7,519.96		1,205.28		8,725.24		(0.24)
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								UPON RECEIPT	\$	13,258.08
									 	70,200.00
certify that the above expenditures for th	e period are	accurate as sta	led and	that all procurem	ents for	which				
ayment is required have been made in a	ccordance v	vith the standard	is conta	ined in this contr	act.					
		~								
Jacquelyn LAVSA Actounting Manage	SHA	dsa						11/28/2011		

Rutgers, The State University of New Jersey

AabaaaFD Payroll Distribution Report New (PD) By Fund Source & Date Range From Date: '01-JUL-2011', To Date: '31-AUG-2011', Fund Source1: '432587' Run Date: 12-SEP-11

Transaction Types: R=Amount that was redistributed; D=Reversal of amount distributed; O=Original, never redistributed; 0 (Zero) shown as negative=Voided check

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Resolution of

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

Authorizing Execution of a Memorandum of Agreement With Rutgers University for Continued Implementation of a Green Infrastructure Plan in Camden City

#R-11:08-109

Whereas, the CCMUA has helped to form the Camden City Green Infrastructure Team, comprised of the CCMUA, Camden City, Rutgers, NJ Department of Environmental Protection, NJ Tree Foundation and Cooper's Ferry Development Association, to help reduce the potential of flooding within Camden City and/or discharge of combined sewage to the Delaware River; and

Whereas, the CCMUA executed Resolution R-10:6-91 authorizing execution of an agreement with Rutgers for the first year of the program; and

Whereas, the first year of the program was an unqualified success, including the formation of the green infrastructure team, construction of five rain gardens, and the acquisition of a \$300,000 state grant to construct 20 more rain gardens in Camden; and

Whereas, accordingly, Rutgers has submitted a proposal, in the amount of \$69,949, for the second year of the program, which will include design of the aforementioned 20 rain gardens, design of the new waterfront park that the CCMUA will be constructing and pursuit of additional funding for more green infrastructure projects; and

Whereas, the Executive Director highly recommends approval of this agreement for the continuation of this environmentally and socially beneficial program.

Now, Therefore Be It Resolved by the CCMUA Board of Commissioners that it authorizes execution of a Memorandum of Agreement with Rutgers University for continued implementation of the Camden City Green Infrastructure Plan.

ADOPTED: A

August 15, 2011

Kim Michelini
Authority Secretary

I hereby certify that the above is a true copy of the resolution adopted by the members of the Camden County Municipal Utilities Authority at a meeting held on August 15, 2011.



Certification of Available Funds

Pursuant to NJAC 5:30-1.10, I hereby certify as follows:

I am the financial officer charged with the responsibility of maintaining the financial records of the Camden County Municipal Utilities Authority.
There are adequate funds available to pay for the expenditure authorized by the attached Resolution entitled:
Authorizing Execution of a Memorandum of Agreement With Rutgers University for Continued Implementation of a Green Infrastructure Plan in Camden City
·
The line item appropriation of the official budget adopted to the Local Budget Law to which the expenditure will be changed in accordance with the comptroller function is:
6/L 116- 495-00/0 for \$69,949
The funds certified as available for the expenditure authorized by the above
Resolution will not be certified as available for any other contract of expenditure.
Fiscal Officer

Camden County Municipal Utilities Authority & Rutgers Cooperative Extension Water Resources Program

Camden County Green Infrastructure Program - Year 2

Overview:

The Camden County Municipal Utilities Authority (CCMUA) in partnership with Rutgers Cooperative Extension Water Resources Program proposes to expand its pilot community-based initiative to implement green infrastructure projects throughout the City of Camden. From July 2010 through June 2011, the partners aggressively and successfully worked to establish a leadership team that will develop and guide green infrastructure programs in the City of Camden. Six partners have come together to form the core of the Camden SMART Initiative (Stormwater Management and Resource Training). Partners include:

- · City of Camden
- Camden County Municipal Utilities Authority
- Cooper's Ferry Development Association
- Rutgers Cooperative Extension Water Resources Program
- New Jersey Tree Foundation
- New Jersey Department of Environmental Protection

Work over the past year has resulted in the construction of four (4) demonstration rain gardens, a \$300,000 grant award from NJDEP and establishment of a nationally and state recognized city-wide program, the Camden SMART initiative. The \$300K grant to Rutgers will be directed to install 20 priority rain garden projects throughout the City of Camden and conduct presentations as well as provide training on Green Infrastructure practices for both youth and adults in the City of Camden.

Following this first year of planning and development, the partners are now striving to maintain momentum, continue to build relationships with active community organizations and to put boots-on-the-ground building green infrastructure demonstration projects. In this second year of the program Rutgers Cooperative Extension Water Resources Program will work to:

- implement demonstration green infrastructure projects throughout the City of Camden;
- educate community leaders, businesses, and residents on the benefits and opportunities for green infrastructure projects;
- coordinate with the Center for Environmental Transformation to develop a city-wide rain barrel program for residents and community gardeners;
- assist CCMUA and its engineers in the design of a new Waterfront Park in the City of Camden;
- facilitate a training program for local contractors and residents on green infrastructure installation techniques;
- continue our partnership with New Jersey Tree Foundation (NJTF) to assist with local partnership building and implementation of demonstration projects;
- secure funding for green infrastructure programs and demonstration projects; and

 establish a leadership team/steering committee to focus on County-wide green infrastructure programs.

Deliverables:

- Implementation of four (4) green infrastructure demonstration projects
- Participation in meetings of the Camden SMART Initiative coordinating committee
- A pilot city-wide rain barrel program for residents and community gardeners working in partnership with the Center for Environmental Transformation
- Design drawings for waterfront park to be used by CCMUA engineers in completing site plans and bid documents
- Targeted presentations to county/municipal leaders and committees throughout the City of Camden and Camden County
- Green Infrastructure Training/Certification Program for residents and contractors (conduct 1 training session to include 1 day of classroom training and 1 day of hands-on demonstration)
- A Camden County green infrastructure leadership team/steering committee
- Work with Camden SMART and County leadership team/steering committee to prepare grant applications, identify corporate sponsorships, and secure cost-share funding for green infrastructure programs and projects

Project Budget Rutgers Cooperative Extension Water Resources Program:

Costs will not exceed \$70,000 for a 12-month period of staff funding and technical support to develop and implement the proposed program in partnership with CCMUA.

BUDGET SUMMARY

CATEGORY	TOTAL
Personnel Salary and Wages	\$40,000
Fringe Benefits	\$13,840
Computer/Office Supplies	\$550
Travel	\$1,200
Subcontractor (NJ Tree Foundation)	\$4,000
Project Supplies: (Rain Barrels and Green Infrastructure Demonstration Projects)	\$4,000
Rutgers Administrative Costs (10%)	\$6,359
PROJECT TOTAL	\$69,949

This funding from CCMUA will be used to match funding secured through the NJDEP 319(h) grant program totaling \$300,000 which will provide two years of funding for the Rutgers Cooperative Extension Water Resources Program to conduct educational and training programs and install rain garden projects throughout the City of Camden.

CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

Vendor Invoice
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algned, notarized)
PO - green copy (Item
received)
Requisition

Dale

VOUCHER FORM

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RUTGERS

Please tend payment to:
DIVISION OF GRANT and CONTRACT ACCOUNTING
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY
3 RUTGERS, PLAZA, ASB III
NEW BRUNSWICK, NJ 08501

hito://postaward.rutpers.edu

Fax: 732-932-0182

		INVOICE		05/23/2012	
Mall to: Andrew Kricun, P.E.				Agency Reference #	R-11:08-109
The Camden County Municipal Utilities Authority 1645 Ferry Avenue Camden NJ 08101				invoice#: Ruigers Account#: Principal investigator Project Period Reporting Period:	434049-0945-006 434049 C. OBROPTA 07/01/2011-06/30/2012 04/01/2012-04/30/2012
Total Amount of Award		\$ 69,949,00	FINAL	INTERIM	X Chack Appropriate Box
Total Amount Received to Date		\$14,595.79			
EXPENDITURES	APPROVED BUDGET	PREVIOUSLY REPORTED	CURRENT EXPENSE	CUMULATIVE EXPENSES	BALANCE
Salaries Fringe	40,000.00 14,160.00	23,742.83 7,956.33	12,253.33 4,337.68	35,996.18 12,294.01	4,003,84 1,865.99
Supplies Business/Conference Expense Travel Subcontract <\$25K	4,428,00 0,00 1,000,00 4,000,00	1,060.39 458.95 195.30 0.00	3,650.44 0.00 165.27 0.00	4,710.83 458,95 360.57 0.00	(282.83) (458.95) 639.43 4,000.00
					-
TOTAL MTDC	\$ 63,688.00	\$ 33,413.80	\$ 20,408.72	\$ 53,820.52	\$ 9,767.48
Other	0.00	0,00	0.00	0.00	0.00
TOTAL NON-MTDC	\$.	\$ -	\$ -	\$.	\$
Facilities & Admin Costs	6,381.00	3,341.38	2,040.67	5,382.05	978.95
TOTAL COSTS	\$ 69,949.00	\$ 38,755.18	\$ 22,447.39	\$ 59,202,57	\$ 10,746,43
	•		L	ess Previously involced	\$ 36,755.18
				DUE UPON RECEIPT	\$ 22,447.39
I certify that the above expenditures for payment is required have been made in	the period are accurate as str accordance, with the standar	ated and that all procurer	nents for which		
	the state of the s	bovet 1	leg	05/23/2012	
MILA LIPOVETSKY, Accounting Special E-mail address: lipovets@rci.rutgers.ed	u (sat		· · · · · · · · · · · · · · · · · · ·	Date	
Phone: 848-932-3729					