



## GREEN PURCHASING – DISTRIBUTION VERIFICATION

In July 2012, a Green Purchasing Policy Ordinance was adopted by Council (upload 2) and has been distributed to all Department and Division heads, highlighted in their weekly staff meeting agenda, posted to the Township website. A reminder memo to Division and Department heads was sent out in July 2012. (upload 3, below)

 **Township of Woodbridge**  
Department of Administration and Finance  
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John E. McCormac, CPA, Mayor

  
Woodbridge - Ten Towns, One Community

MEMO TO: Marianne Horta  
Purchasing Director

FROM: Robert M. Landolfi  
Business Administrator *RML/gmm*

SUBJECT: Reminder of Green Purchasing Policy Ordinance

DATE: July 16, 2012

Please remind Department and Division heads of the need to adhere to the new Green Purchasing Policy Ordinance adopted by Council on July 10, 2012. It will become effective July 30, 2012.

It continues our Green Purchasing Policy in effect since August, 2009, which has been very successful.

Thank you.

RML/gmm

Township Web Address  
[www.twp.woodbridge.nj.us](http://www.twp.woodbridge.nj.us)